

Fanshawe College

## FIRST: Fanshawe Innovation, Research, Scholarship, Teaching

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Documentation (Approvals etc...)

Human Resources Management

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2012

### HMG2 Curriculum Modification for 2011-12

Fanshawe College

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Aug 2<sup>nd</sup>, 2012

To: Lane Trotter

Re: Request for Late Change – Human Resources Management – Bridging Program HMG2

2011/2012 Catalog

Changes needed to 1) rectify an error and to 2) align the curriculum with HMG1. I have reviewed the documentation.

Recommendation: accept the changes

A handwritten signature in cursive script, appearing to read "Deb Wilkin".

Deb Wilkin

A handwritten signature in cursive script, appearing to read "Deborah".

# Request for Late Change to Degree Audit Form

To the Division --

1. A copy of the Degree Audit Report (SDAR) with changes marked must accompany this request.
2. Please keep Yellow Copy of the Form and photocopy of SDAR Report with marked changes for your records
3. Allow 5 business days after receipt in the Office of the Registrar for the completion of this request.

## To be completed by Division (please print)

HMG2	Human Resources Managemt	18/07/2012
Program #	Program Name	Date of Request (dd/mm/yyyy)
LKSB	Cliona Geraghty	2011/12
Division	Program Co-ordinator	Catalogs (To be updated -- attach all copies)

Reason for late change:

HMG2 is a customized bridging program for immigrants that is funded by the Ministry of Citizenship and Immigration to run once, ending in August 2013.

1) Replace FLDP-1011, called up in error, with FLDP-6009, appropriate for graduate certificate.

This course is part of HMG2 only, not HMG1.

2) Move HLTH-6040 from Level 2 to Level 4, and move MGMT-6047 from Level 4 to Level 2. this change ensures curriculum alignment with HMG1. (HMG2 launched in S12 with a preparatory semester and was therefore assigned to the 2011/12 catalog; however, the core curriculum must align with the HMG1 2012/13 catalogue, which was revised in December 2011.)

If the change is a correction to the Degree Audit, identify the impact on current students (please review and submit student EVALS with submission to determine possible impact)

No negative impact on students. (The HMG2 Degree Audit is unique to the "bridging" student cohort who are currently in Level 1.)

Positive impact in that the changes allow for seamless processing of student progression between levels to graduation.

(attach sample EVALS)

Academic Manager Signature M. P. Date (dd/mm/yyyy) 20/07/2012

I have read the reasons for the change and any possible impact. Permission is granted: ☐ Yes ☐ No

Vice-President Academic Signature \_\_\_\_\_ Date (dd/mm/yyyy) \_\_\_\_\_

Comments \_\_\_\_\_

## Registrar Office Use Only

APRS Updated: ☐ Initials: \_\_\_\_\_

Catalog(s) Updated: \_\_\_\_\_

EVAL printed: ☐ Initials: \_\_\_\_\_

Division Notified: ☐ Date: \_\_\_\_\_

Signed Copy Returned: ☐ Date: \_\_\_\_\_

## Degree Audit Report

Catalog: 2011/2012

Program: HMG2

Name: Human Resources Management

Department: BUS - Kinlin School of Business

Academic Level: PS

CCD: 7 - 2AcadSem/600-700 hrs

Grade Scheme: LG2

Major: HMG2 - Human Resources Mgmt (ITI)

Div: BUS - Business and Management

Co-Op Indicator: N/A

## Academic Program Requirement

Total Credits: 89.80

Residency Reqmt: 23.00

GPA Requirement: 2.000

Residency Reqmt GPA: 2.000

Minimum Grade: D

## Academic Requirement: HMG2.11 Human Resources Management

Major: HMG2

Grade Scheme: LG2

Minimum GPA: 2.000

Minimum Grade:

## Subrequirement: Level 1

Take all of the following Mandatory Courses:

		Total Hours	Total Credits	GE
COMM-1113	Language Training for HR 1	180.00	12.00	
MATH-1052	Business Math	45.00	3.00	
COMP-1390	Software Appl. for the HR Professional	45.00	3.00	
BUSI-1068	Effective Meetings & Presentations	45.00	3.00	
BUSI-1088	Strategies for Success-International	30.00	2.00	
ACCT-1004	Principles of Accounting 1	60.00	4.00	

## Subrequirement: Level 2

Take all of the following Mandatory Courses:

		Total Hours	Total Credits	GE
COMM-1114	Language Training for HR 2	75.00	5.00	
MGMT-6041	Principles in Human Resource Management	45.00	3.00	
HLTH-6040	Canadian Occupational Health & Safety	45.00	3.00	
MGMT-6042	Organizational Performance	45.00	3.00	
MGMT-6043	Recruitment Strategy & Selection	45.00	3.00	
COMM-6015	Professional Communication in HR	60.00	4.00	
COMP-6037	HRIS & Advanced Software Applications	45.00	3.00	
LAWS-6015	Canadian Employment Law	45.00	3.00	

## Subrequirement: Level 3

Take the following Mandatory Course:

		Total Hours	Total Credits	GE
<i>Replace with FLDP-6009</i>				
FLDP-1011	Number Available	330.00	0.00	

## Subrequirement: Level 4

Take all of the following Mandatory Courses:

## Degree Audit Report

		Total Hours	Total Credits	GE
COMM-3063	Language Training for HR 3	90.00	6.00	
MGMT-6044	Compensation & Reward Strategy	45.00	3.00	
MGMT-6045	Canadian Labour Relations	45.00	3.00	
FINA-6014	Management Accounting	45.00	3.00	
MGMT-6046	Strategic Human Resources Planning	45.00	3.00	
MGMT-6047	Strategic Training & Development	45.00	3.00	
MGMT-6048	Managing Strategic HR Projects	45.00	3.00	
MGMT-6050	HR & Current Business Processes	45.00	3.00	

*Move to Level 2***Subrequirement: Check Residency**

Students must complete a Minimum of 23 of the Program

Credits at Fanshawe to meet the Residency Requirement and Graduate from this Program.

Approved By Chair/Manager:

Department and Date:

Approved by Dean:

Date:

General Education Approved By(as appropriate):

Date:

*No signatures**D. H. B. 2012  
Aug 21*

FOR REFERENCE

## Degree Audit Report

Catalog: 2012/2013

Program: HMG1

Name: Human Resources Management

Department: BUS - Kinlin School of Business

Academic Level: PS

CCD: 7 - 2AcadSem/600-700 hrs

Grade Scheme: LG2

Major: HMG1 - Human Resources Management

Div: BUS - Business and Management

Co-Op Indicator: N/A

## Academic Program Requirement

Total Credits: 43.00

Residency Reqmt: 11.00

GPA Requirement: 2.000

Residency Reqmt GPA: 2.000

Minimum Grade: D

## Academic Requirement: HMG1.12 Human Resources Management

Major: HMG1

Grade Scheme: LG2

Minimum GPA: 2.000

Minimum Grade:

## Subrequirement: Level 1

Take all of the following Mandatory Courses:

		Total Hours	Total Credits	GE
MGMT-6041	Principles in Human Resource Management	45.00	3.00	
MGMT-6047	Strategic Training & Development	45.00	3.00	
MGMT-6042	Organizational Performance	45.00	3.00	
MGMT-6043	Recruitment Strategy & Selection	45.00	3.00	
COMM-6015	Professional Communication in HR	60.00	4.00	
COMP-6037	HRIS & Advanced Software Applications	45.00	3.00	
LAWS-6015	Canadian Employment Law	45.00	3.00	

## Subrequirement: Level 2

Take all of the following Mandatory Courses:

		Total Hours	Total Credits	GE
MGMT-6044	Compensation & Reward Strategy	45.00	3.00	
MGMT-6045	Canadian Labour Relations	45.00	3.00	
FINA-6014	Management Accounting	45.00	3.00	
MGMT-6046	Strategic Human Resources Planning	45.00	3.00	
HLTH-6040	Canadian Occupational Health & Safety	45.00	3.00	

## Subrequirement: Level 2 - Add'l Req

Take 1 of the following groups:

Group 1

		Total Hours	Total Credits	GE
MGMT-6048	Managing Strategic HR Projects	45.00	3.00	
MGMT-6050	HR & Current Business Processes	45.00	3.00	

Group 2

Total Hours	Total Credits	GE
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**Degree Audit Report**

MGMT-6049      Human Resources Community Consultancy      90.00    6.00

**Subrequirement:** Check Residency

Students Must Complete a Minimum of 11 of the Program  
Credits at Fanshawe to meet the Residency Requirement and  
Graduate from this Program

\_\_\_\_\_  
Approved By Chair/Manager:

\_\_\_\_\_  
Department and Date:

\_\_\_\_\_  
Approved by Dean:

\_\_\_\_\_  
Date:

\_\_\_\_\_  
General Education Approved By(as appropriate):

\_\_\_\_\_  
Date: